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Reference: OPA/2015/WEB-002 8 December 2015

Dear Reader,

Thank you for downloading the <u>Delaware Limited Liability Company Certificate of Formation Form</u> from our firm's website, www.jameshsuilaw.com.

While this form has been prepared by us, gratis, for your convenience, it is *provided to you for general informational purposes only*. It is *not legal advice*, *and should not be used as a substitute for legal or other advice*.

Please be aware that your use of this form does not create an attorney-client relationship between you and us. We ask all our clients to sign letters of engagement with us, in accordance with New York's rules governing attorneys. These letters confirm the relationship between us and our clients, and describe the specific parameters of our unique relationship with each distinct client. Unless you have signed such a letter, we are not your lawyer. If you have signed such a letter with our firm, please let us take this opportunity to thank you for choosing us!

Although this form can be used to form a Delaware LLC, it does not contain all the optional provisions under the law and is not tailored to the needs of your business. Similar forms are available at legal stationary stores and on the website of the Delaware Department of State. You do not have to use this form, and if you decide to do so, you do so at your own risk. We make no guarantees and will not be responsible for any result that is not to your liking.

In order to file the Certificate of Formation, it must be submitted, with a *filing cover memorandum*, available at corp.delaware.gov/filingmemo.pdf, and a *\$90 filing fee* made payable to the "Delaware Secretary of State," to the following address:

Delaware Division of Corporations 401 Federal Street – Suite 4 Dover, DE 19901

All information provided in this letter and form is *current as of 8 December 2015*. Please check the Division of Corporations' website, corp.delaware.gov, to see if it has changed.

Lastly, while you may prepare and file the Certificate of Formation by yourself, we recommend that legal documents be prepared under the guidance of a lawyer.

We hope this information has been helpful to you. Thank you again for visiting our website.

ours most faithfully

James J. Hsui Principal on behalf of

James Hsui, PLLC

## CERTIFICATE OF FORMATION OF [NAME OF COMPANY ENDING WITH LLC]

## **Article I: Name of Company**

The name of the Limited Liability Company is [Name of Company ending with LLC] (the "Company").

## **Article II: Office of Company**

The address of the registered office of the Company in the State of Delaware is [Address of Registered Agent in Delaware], County of [County]. The name of its registered agent at such address is [Name of Registered Agent].

## **Article III: Duration of the Company**

[The existence Company shall be perpetual, unless terminated by agreement of its members in accordance with the limited liability company agreement of the Company or by operation of law. / The latest date on which the Company is to dissolve is [Date].]

**Article IV: Miscellaneous Provisions (Optional)** 

[Authorized Person's Name]
Authorized Person